

AGENDA

Meeting: Electoral Review Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 21 September 2021

Time: 2.00 pm

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Ian Blair-Pilling (Chairman)
Cllr Gavin Grant (Vice-Chairman)
Cllr Allison Bucknell
Cllr Ernie Clark
Cllr Jacqui Lay

Cllr Ian McLennan
Cllr Ashley O'Neill
Cllr Antonio Piazza
Cllr Paul Sample JP
Cllr Stuart Wheeler

Substitutes:

Cllr Adrian Foster
Cllr Peter Hutton

Cllr Ricky Rogers
Cllr Derek Walters

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 8*)

To approve and sign the minutes of the meeting held on 12 July 2021.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item.

Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 14 September 2021 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 16 September 2021. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Community Governance Review 2021/22** (*To Follow*)

To receive a report on the Community Governance Review

7 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

Part II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

Electoral Review Committee

MINUTES OF THE ELECTORAL REVIEW COMMITTEE MEETING HELD ON 12 JULY 2021 AT ONLINE MEETING.

Present:

Cllr Ian Blair-Pilling, Cllr Allison Bucknell, Cllr Ernie Clark, Cllr Gavin Grant, Cllr Jacqui Lay, Cllr Ian McLennan, Cllr Ashley O'Neill, Cllr Paul Sample JP and Cllr Stuart Wheeler

1 **Election of Chairman 2021-2022**

On the nomination of Councillor Gavin Grant, seconded by Councillor Allison Bucknell, it was,

Resolved:

To elect Councillor Ian Blair-Pilling as Chairman for the forthcoming year.

2 **Election of Vice-Chairman 2021-22**

On the nomination of Councillor Ian Blair-Pilling, seconded by Councillor Stuart Wheeler, it was,

Resolved:

To elect Councillor Gavin Grant as Chairman for the forthcoming year.

3 **Apologies**

There were no apologies from members of the Committee.

4 **Minutes of the Previous Meeting**

The minutes of the previous meeting held on 12 November 2020 were presented for consideration, and it was,

Resolved:

To approve and sign the minutes as a true and correct record.

5 **Declarations of Interest**

There were no declarations.

6 **Chairman's Announcements**

There were no announcements.

7 **Public Participation**

There were no questions or statements submitted.

8 **Area Board Review**

A report was received from the Director of Legal and Governance regarding a request from Amesbury Area Board to change its name to Stonehenge Area Board.

The Board had considered its name and considered a new name would be more appropriate and inclusive of areas within its remit. It had undertaken a survey of parishes and residents with limited but positive support for the proposal. Following the May 2021 election, the newly constituted Board had confirmed it wished to proceed with the request.

The Committee discussed the proposal and considered that the name change had local and Board support and its reasoning was sound. Accordingly, it was content to recommend to Council that the change be supported.

Resolved:

To recommend Council amend the name of Amesbury Area Board to Stonehenge Area Board, subject to necessary constitutional amendment.

9 **Community Governance Reviews**

A report was received from the Director of Legal and Governance regarding preparations for future Community Governance Reviews. Details were provided of the number of existing requests, noting that most were two years old and had not been reconfirmed by the requesting council following the May 2021 elections, when the composition of those councils may have changed.

The Committee discussed how the requests could be prioritised, considering urgency and significance of requests, as well as the time and resources required to undertake any review. It discussed the processes that might take place during any review, including public and partner consultation arrangements, and the most appropriate way to determine the updated view of requesting parishes.

It was considered that the most significant areas for review included Calne Without and its surroundings, Beechingstoke, and Malmesbury, with further details needed for some other requests. Draft terms of reference for a review would be produced for approval following additional discussions with the Committee members.

The Committee also discussed requests to change only the name of a parish.

At the conclusion of discussion, it was

Resolved:

1) That the request to change the name of Biddestone Parish Council, and any future name change requests, would be undertaken through S75 of the Local Government Act 1972.

2) That the following parishes be prioritised for a Community Governance Review:

**Calne Without and surrounding parishes
Beechingstoke and surrounding parishes
Malmesbury and St Paul Malmesbury Without**

With additional detail to be sought in relation to other requests ahead of consideration of draft terms of reference.

10 **Urgent Items**

There were no urgent items.

(Duration of meeting: 9.05 - 10.05 am)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

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